



**TOWN OF WESTFORD  
BOARD OF SELECTMEN**

TOWN HALL  
55 Main Street  
WESTFORD, MA 01886  
Telephone (978) 692-5501 Fax (978) 399-2557

**MEETING AGENDA**

Tuesday, July 27, 2010

7:00PM

Millennium School, 23 Depot Street, APR Room

1. 7:00PM **Call to Order**
2. 7:01PM **Executive Session**
  - Collective Bargaining
  - Litigation
3. 7:30PM **Pledge of Allegiance**
4. 7:31PM **Open Forum/FAQ/Announcements**
5. 7:35PM **Request Approval for Establishing a Council on Aging Gift Account -  
*Joanne Sheehan, Mickey Crocker***
6. 7:45PM **Request to Award the Lease of Town Owned Buildings to The  
Roudenbush Community Center Inc.**
7. 7:50PM **Public Hearing to Review the Terms and Conditions of the Liquor  
License held by Valley Lodge Inc.**
  - The Sunset Tiki Bar  
79A Powers Road
8. 8:10PM **Consent Agenda**  
Town Common Usage Requests
  1. The Wild Family Rumpus  
New Song Community Church - *Hilary Kamplain*  
Saturday, October 23, 2010  
10:30am to 4:00pm
  2. Bake Sale Fundraiser - *Dawna Wisnowski*  
To benefit the Boston Children's Hospital  
Thursday, August 5, 2010  
12:30pm to 4:30pm

#### Approval of a Special License

1. Professional Pour, LLC – *Scott McIsaac*  
First Parish Church  
Saturday, August 7, 2010  
4:30pm to 9:00pm
2. Nabnassett American Legion - *Nigel Oughton*  
Corporate Outing  
Wednesday, August 4, 2010  
2:00pm to 9:00pm
3. Nabnassett American Legion - *Nigel Oughton*  
Motorcycle Run Fund Raiser  
Saturday, August 14, 2010  
10:00am to 8:00pm
4. H.E. Fletcher Club – *Walter Longley*  
Clambake  
Sunday, August 8, 2010  
1:00pm – 6:00pm
5. East Boston Camps  
Wedding Reception – *Alice Bergin*  
Sunday, August 15, 2010  
4:30pm to 12:00am
6. East Boston Camps  
Rehearsal Dinner – *Brian Mayers*  
Friday, July 30, 2010  
4:00pm to 8:00pm

#### Approval of a Sunday Entertainment License

1. H.E. Fletcher Club – *Walter Longley*  
Clambake  
Sunday, August 8, 2010  
1:00pm – 6:00pm

#### Banner Request

1. Westford Rotary Club – Bill Barnett  
Blues N Brews  
Saturday, August 21, 2010  
Banner up August 14, 2010

9. 8:20PM      **Layout of the Following Streets and Board of Selectmen to Vote Their Intentions – *Paul Starratt, Town Engineer***
1. Vineyard Road
  2. Christy Lane
  3. Tyler Road
  4. Swedes Crossing (Chestnut Hill Estates)
  5. Tavern Circle (Chestnut Hill Estates)
  6. Daniel Drive
  7. Elderberry Way
10. 8:30PM      **Request Vote to Execute and Order of Betterment Assessment for Improvements to Pond Road - *Paul Starratt, Town Engineer***
11. 8:35PM      **Acceptance of Minutes**  
For Approval
1. June 8, 2010 – Revised Executive Session Minutes
12. 8:40PM      **Old/New Business**
1. Establish Charge for Pedestrian Safety Committee
  2. Appoint Water Bylaw Review Committee Members
13. 8:50PM      **Board Reports/Updates**
14. 8:55PM      **Town Manager's Report**
1. Request to endorse Tadmuck Meadows Development Agreement and accept gift of \$90,000 towards engineering of intersection improvements – *Angus Jennings, Director of Land Use Management*
  2. Update on Minots Corner and Cornerstone Square – *Angus Jennings*
  3. Progress report on Stepinski Well project – *Paul Starratt, Town Engineer*
  4. Discussion regarding electronic packets for agenda materials
  5. Fbgov (permitting software) revenue report
  6. Jodi Ross filing disclosure of intention to build house in Westford and hire local contractor
15. 9:20PM      **Correspondence**
16. 9:25PM      **Adjournment**

**Board of Selectmen  
Correspondence  
July 27, 2010**

**Outgoing Correspondence:**

7.2.1 Letter to Valley Lodge Inc - Notice of disciplinary hearing

**Incoming Correspondence:**

- 7.2.1 Lowell Regional Transit Authority Annual Board Meeting September 23, 2010
- 7.2.2 Central Massachusetts Mosquito Control Project Annual Report 2009
- 7.2.3 Letter from Comcast regarding updates
- 7.2.4 Letter from Comcast regarding new packages they are offering
- 7.2.5 Letter from Comcast regarding customer service
- 7.2.6 Division of Fisheries & Wildlife MA Endangered Species Act (G.L. c. 134A)  
Conservation and Management Permit
- 7.2.7 Commonwealth of Massachusetts regarding Cendella Masonry Inc.
- 7.2.8 NMCOG Public Meeting Notice July 21<sup>st</sup>
- 7.2.9 NMCOG Public Meeting Notice July 27<sup>th</sup> and 28<sup>th</sup>
- 7.2.10 CMG Environmental, Inc. – Notice of Modified Release Abatement Measure (RAM)  
Abbot Mill
- 7.2.11 Letter from Kopelman & Paige regarding 540 Groton Rd, LLC – Notice of Exercise of  
Option
- 7.2.12 Tri-folds made by 3<sup>rd</sup> graders at the Crisafulli School
- 7.2.13 Public Hearing Notice – Powers Gallery, Acton, MA